



Why your business should invest in a trainee this year

Benefits of traineeships

Traineeships are a great way for businesses to attract new employees or upskill existing team members.

Traineeships are very similar to apprenticeships, but they concentrate on vocational or job areas such as office administration, information technology, or hospitality. Traineeships are open to anyone of working age and can include existing and new members of your team.

- ✓ Trainees will be paid for on the job training, learn new skills to improve their career and earn a nationally recognised qualification.
- ✓ Businesses are rewarded with committed employees who have new skills and knowledge to be more effective in your organisation.

Fee-free Traineeships

Various State training departments offer a variety of fee-free and subsidised traineeship initiatives. Under these programs the states will pay for the students fees in a traineeship or a portion of them.

Contact us and we can help you understand what fee free traineeships initiatives you could be eligible for in your state.

Please refer to our website for more information www.asuria.com.au/traineeship.

Wage Subsidy Opportunities

The Australian Apprenticeships Incentive System is designed to support employers engage more apprentices/trainees and increase the number of skilled workers in the Australian workforce.

There is a direct payment to apprentices/trainees in priority occupations to help apprentices/trainees with cost-of-living pressures and to assist them to stay in their apprenticeship/traineeship.

Existing staff are also eligible if they move from a casual or part-time role to a part-time or full-time apprenticeship/traineeship, respectively. Please visit www.apprenticeships.gov.au/ for more information.

Benefits of investing in traineeships this year



Attract and retain new talent



Upskill your team and earn qualifications



Trainees apply new skills to their job



Wage Subsidy opportunities

Course Spotlight

Business



Learning outcomes

This qualification will provide you with the skills and knowledge to be effective in a range of complex customer service roles, including:

- ✓ Receiving and responding to customer requests
- ✓ Handling complaints
- ✓ Working with multiple communication channels
- ✓ Providing technical advice
- ✓ Capturing data working effectively in a team

Course duration and delivery

The 12 month program is delivered in shorter, more manageable terms of learning.

This allows participants to focus on specific sections of the program at one time.

These terms also provide the perfect 'check point' over the duration of the program to monitor and support your progress.

Each term, you will enjoy an innovative 360 degree learning experience.

After a program orientation session, you will engage in online group workshops and tutorials, online activities, and have access to on-demand support as required.

Job outcomes

- ✓ Administration Officer
- ✓ Client Services Officer
- ✓ Customer Support Staff
- ✓ Call Centre Operator
- ✓ Call Centre Sales Staff

Why choose us?

We believe in you

At Asuria, we believe in you. We respect you for who you are. We seek to understand your life experiences and skills you have, and we will value those experiences and skills. Because your pathway to future employment is our primary concern, we will concentrate on your strengths, we will value your experiences, and we will respect you for what you have achieved.

We hear you and support you

At Asuria we take the time to listen to you, talk with you and importantly help coach you. Your Asuria Trainer will 'have your back'. They will get to know the 'real you,' offering personalised guidance, empowering you with the skills and knowledge you need to reach your full potential.

We help you prepare for your future

We will prepare you, brief you, and help you every step of the way. We will be there for you to make sure everything is going in the right direction – one that aligns with your future goals and meets your needs. Whatever your path, we will help you build the skills and confidence to prepare for your future.



Innovative 360 degree learning experience



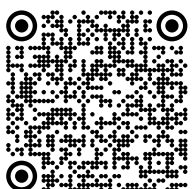
12 Month duration. Regular intakes throughout the year



Course 100% online



BSB30120 - Certificate III in Business



Scan the QR code to find out more!

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The program is delivered in shorter - more manageable - terms of learning. Students gets to focus on specific sections of the program at one time. These terms also provide the perfect 'check point' over the duration of the program to monitor and support participant progress.

| Term 1 | Term 2 | Term 3 | Term 4 |
|--|----------------|----------------|--|
| Orientation | | | Intensive Support Term If participant requires extra support, workshops, catchup sessions, time to complete rescheduled workplace visit, time to complete course activities etc. |
| Live Workshops | Live Workshops | Live Workshops | |
| Self-Learning | Self-Learning | Self-Learning | |
| Learning activities designed to simulated business | | | |



Each term, the participant enjoys an innovative 360 degree learning experience.

The term starts with an orientation and continues with online support workshops, workplace learning and on demand support if required and concludes with a face to face workplace visit by the trainer to recap the term of learning and observe the participant's progress.*

| | Week 1 | Week 2 | Week 3 | Week 4 | Week 5 | Week 6 | Week 7 | Week 8 | Week 9 | Week 10 |
|--------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|---------|
| Orientation | ✓ | | | | | | | | | |
| Live Workshops | ✓ | | ✓ | | ✓ | | ✓ | | ✓ | |
| Live Tutorials | | ✓ | | ✓ | | ✓ | | ✓ | | ✓ |
| Workplace Learning | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Online Learning | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Trainer Visit | | | | | | | | | | ✓ |
| On demand support | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |

*Note, delivery options can vary, please refer to detailed timetable online for further details. *Timing of Workplace Learning determined between Asuria and student, can vary.

Learn more and apply today

www.asuria.com.au/training



Contact us today
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asuria.com.au/training

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Australian Apprenticeships Incentive System

Factsheet

Last Updated 1 July 2024

Apprenticeships play a key role in building a more inclusive and sustainable economy, ensuring Australians receive quality training while in employment.

From 1 July 2024 the Incentive System will move to Phase 2 and provide financial supports towards Australian Apprenticeships in priority occupations as listed on the Australian Apprenticeships Priority List (Priority List).

Overview of the Incentive System

Government financial support under the Incentive System focuses on priority occupations, ensuring support is targeted to the skills in demand in the Australian economy. Priority occupations are listed on the [Australian Apprenticeships Priority List](#) (Priority List), which is updated in January each year. The Priority List is based on analysis of the occupations in current shortage and future demand over the next five years and, which are most likely to involve an Australian Apprenticeship entry pathway.

Payments available under the Incentives System

Employer Payments

The **Priority Hiring Incentive** provides up to \$5,000 for eligible priority occupation employers of Australian Apprentices undertaking an apprenticeship towards an occupation listed on the [Australian Apprenticeships Priority List](#). In the first year of an apprenticeship, the Priority Hiring Incentive is paid over two instalments of:

- \$2,000 at 6 months and \$3,000 at 12 months (full-time)
- \$1,000 at 6 months and \$1,500 at 12 months (part-time)



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Australian Apprentice Payments

The **Australian Apprentice Training Support Payment** provides up to \$5,000 for eligible Australian Apprentices in an occupation listed on the [Australian Apprenticeship Priority List](#) paid over 4 instalments:

- \$1,750 at 6 & 12 months and \$750 at 18 & 24 months (full-time)
- \$875 at 6 & 12 months and \$375 at 18 & 24 months (part time)

The **New Energy Apprentice Support Payment** will be available to eligible Australian Apprentices, where their employer can provide **meaningful exposure, experience, and work** in a clean energy sector role, of up to \$10,000 for a full-time apprenticeship and up to \$5,000 for a part-time apprenticeship over the life of the Australian Apprenticeship. Payments are made according to the following schedule and rates:

- \$2,000 at 6,12,24 and 36 months and on completion (full-time)
- \$1,000 at 6,12,24 and 36 months and on completion (part-time)

Australian Apprenticeship Support Loans

The Australian Apprenticeship Support Loans will be available for all apprentices and trainees in occupations on the Priority List. It will provide income contingent loans of up to \$25,643 in 2024-25, to help recipients meet day to day costs while undertaking their studies. The measure will also enable backdating of payments to provide immediate support to recipients. You will start repaying your Australian Apprenticeship Support Loan once you have reached the compulsory repayment threshold of \$54,435 (for 2024-25). Repayments are made through the income tax system (like a university HELP loan).



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Living Away From Home Allowance and Disability Australian Apprentice Wage Support

There will be continued support available to Apprentices who are required to move away from home to take up or remain in an apprenticeship, through a continuation of the Living Away From Home Allowance. There will also continue to be additional support for apprentices with disability, through the Disability Australian Apprenticeship Wage Support.



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