

Traineeship Guide

ASURED PEOPLE SERVICES

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(Certificate III)

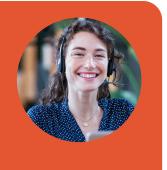
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We help you prepare for your future



Course Spotlight Aged Care

ips you with the

Learning outcomes

The Certificate III in Individual Support equips you with the necessary Skills and Knowledge to obtain employment in aged care.

You will learn to use a person-centred approach to assist with personal care by following individualised plans to look after the elderly.

By promoting healthy lifestyles and supporting their emotional wellbeing, you will discover how to empower and facilitate the independence of older people.

Course duration and delivery

The 12 month program is delivered in shorter, more manageable terms of learning.

This allows you to focus on specific sections of the program at one time. These terms also provide the perfect 'check point' over the duration of the program to monitor and support your progress. Each term, you will enjoy an innovative 360 degree learning experience.

After a program orientation session, you will engage in online group workshops and tutorials, online activities, and have access to on-demand support as required. You will also gain hands-on experience from your industry work placement which includes a check-in visits from your trainer. Based on location, we also offer classroom delivery sessions.

Job outcomes

- Aged Care Worker
- Personal Care Worker
- Respite Worker
- Home and Community Worker
- Dementia Support Worker

Why choose us?

We believe in you

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Innovative 360 degree learning experience



12 Month duration. Regular intakes throughout the year



CHC33021 - Certificate III in Individual Support (Ageing)





Term 1 Term 2 Term 3

Orientation

Live Workshops Live Workshops Live Workshops

Self-Learning Self-Learning Self-Learning

Workplace Learning, Activities and Trainer Visit

Term 4

Intensive Support Term

If participant requires extra support, workshops, catchup sessions, time to complete rescheduled workplace visit, time to complete course activities etc.





Each term, the participant enjoys an innovative 360 degree learning experience.

The term starts with an orientation and continues with online support workshops, workplace learning and on demand support if required and concludes with a face to face workplace visit by the trainer to recap the term of learning and observe the participant's progress.*

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Orientation	⊘									
Live Workshops	⊘									
Live Tutorials		Ø		②		Ø		⊘		⊘
Workplace Learning		②	Ø	②	②	Ø	Ø	Ø	Ø	⊘
Online Learning	⊘	②	⊘	Ø	②	⊘	Ø	②	②	⊘
Trainer Visit										\odot
On demand support	⊘									

^{*}Note, delivery options can vary, please refer to detailed timetable online for further details. *Timing of Workplace Learning determined between Asuria and student, can vary.

Learn more and apply today

www.asuria.com.au/training







Course Spotlight Childcare



Learning outcomes

This entry-level course will kickstart your career in the childcare industry, including:

- Oaring for babies, toddlers and children
- Facilitating children's play and learning
- O Developing positive bonds with children
- Embracing diversity and inclusivity
- Ensuring the health, safety and wellbeing of children.

This entry-level course will kickstart your career in the childcare industry.

Course duration and delivery

The 12 month program is delivered in shorter, more manageable terms of learning. This allows you to focus on specific sections of the program at one time. These terms also provide the perfect 'check point' over the duration of the program to monitor and support your progress. Each term, you will enjoy an innovative 360 degree learning experience. After a program orientation session, you will engage in online group workshops and tutorials, online activities, and have access to on-demand support as required. You will also gain hands-on experience from your industry work placement which includes a check-in visits from your trainer. Based on location, we also offer classroom delivery sessions.

Job outcomes

- Early Childhood Educator
- Nanny
- Family Day Care Worker
- Ohildhood Educator

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Innovative 360 degree learning experience



12 Month duration. Regular intakes throughout the year



CHC30121 - Certificate
III in Early Childhood
Education and Care



Pathway to the CHC50121 – Diploma of Early Childhood Education and Care.





Term 1 Term 2 Term 3 Orientation Live Workshops Live Workshops Live Workshops Self-Learning Self-Learning Self-Learning Workplace Learning, Activities and Trainer Visit

Term 4

Intensive Support Term

If participant requires extra support, workshops, catchup sessions, time to complete rescheduled workplace visit, time to complete course activities etc.





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Orientation	\odot									
Live Workshops	⊘									
Live Tutorials		⊘								
Workplace Learning		Ø	⊘	Ø	Ø	⊘	⊘	Ø	②	Ø
Online Learning	⊘	②	⊘	Ø	②	⊘	Ø	②	Ø	②
Trainer Visit										②
On demand support	⊘									

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Learn more and apply today

www.asuria.com.au/training \triangleright







Course Spotlight Childcare

Learning outcomes

Elevate your Early Chidhood Career with our Diploma! You will develop a variety of skills and understanding, including:

- Leading an effective work team with confidence
- Supporting children's well-being, creativity, learning and development
- O Designing and implementing childcare curriculum
- Maintaining compliance and professional practice
- Working with families to provide education and care for children.

Course duration and delivery

The 12 month program is delivered in shorter, more manageable terms of learning. This allows you to focus on specific sections of the program at one time. These terms also provide the perfect 'check point' over the duration of the program to monitor and support your progress. Each term, you will enjoy an innovative 360 degree learning experience. After a program orientation session, you will engage in online group workshops and tutorials, online activities, and have access to on-demand support as required. You will also gain hands-on experience from your industry work placement which includes a check-in visits from your trainer. Based on location, we also offer classroom delivery sessions.

Pre-requisites

The pre-requisite for this program is either a CHC30121 Certificate III in Early Childhood Education and Care or CHC30113 Certificate III in Early Childhood Education and Care

Job outcomes

Early Childhood Educator (Diploma level)

- Family Day Care Coordinator
- Early Childhood Education Coordinator

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Innovative 360 degree learning experience



12 Month duration. Regular intakes throughout the year



CHC50121 – Diploma of Early Childhood Education and Care.





Term 1 Term 2 Term 3

Orientation

Live Workshops Live Workshops Live Workshops

Self-Learning Self-Learning Self-Learning

Workplace Learning, Activities and Trainer Visit

Term 4

Intensive Support Term

If participant requires extra support, workshops, catchup sessions, time to complete rescheduled workplace visit, time to complete course activities etc.





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The term starts with an orientation and continues with online support workshops, workplace learning and on demand support if required and concludes with a face to face workplace visit by the trainer to recap the term of learning and observe the participant's progress.*

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Orientation	\odot									
Live Workshops	⊘									
Live Tutorials		⊘								
Workplace Learning		Ø	⊗	Ø	⊘	Ø	⊘	⊘	⊘	⊘
Online Learning	⊘	②	⊘	Ø	②	②	⊘	②	⊘	⊘
Trainer Visit										②
On demand support	⊘									

^{*}Note, delivery options can vary, please refer to detailed timetable online for further details. *Timing of Workplace Learning determined between Asuria and student, can vary.

Learn more and apply today

www.asuria.com.au/training igtimes







Course Spotlight

Community Services

Learning outcomes

Jumpstart your career in the social sector with this entry-level qualification, enabling you to work with your community, including:

- Working with diverse people with different social and cultural backgrounds
- Ommunicating and collaborating effectively with people in health or community services
- Managing personal stress at work
- Responding to client needs for additional support
- Working with people with mental health issues.

Course duration and delivery

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Each term, you will enjoy an innovative 360 degree learning experience.

After a program orientation session, you will engage in online group workshops and tutorials, online activities, and have access to on-demand support as required.

Job outcomes

- Ommunity Health Support Worker
- Youth Support Worker
- Case Support Worker
- Residential Support Worker
- ✓ Volunteer Co-ordinator

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Innovative 360 degree learning experience



12 Month duration. Regular intakes throughout the year



Course 100% online



CHC32015 - Certificate
III in Community
Services





Term 1 Term 2 Term 3 Orientation Live Workshops Live Workshops Live Workshops Self-Learning Self-Learning Self-Learning Learning activities designed to simulated business

Term 4

Intensive Support Term

If participant requires extra support, workshops, catchup sessions, time to complete rescheduled workplace visit, time to complete course activities etc.





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	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Orientation	⊘									
Live Workshops	⊘		Θ		⊘		⊘		⊘	
Live Tutorials		⊘								
Workplace Learning		⊘	⊘	Ø	②	⊘	⊘	Ø	②	②
Online Learning	⊘	②	⊘	②	②	Ø	Ø	②	②	②
Trainer Visit										Ø
On demand support	⊘	⊘	\odot	⊘						

^{*}Note, delivery options can vary, please refer to detailed timetable online for further details. *Timing of Workplace Learning determined between Asuria and student, can vary.

Learn more and apply today

www.asuria.com.au/training 🕽







Course Spotlight Business

Learning outcomes

This qualification will provide you with the skills and knowledge to be effective in a range of complex customer service roles, including:

- Receiving and responding to customer requests
- Handling complaints
- Working with multiple communication channels
- Providing technical advice
- Ocapturing data working effectively in a team

Course duration and delivery

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After a program orientation session, you will engage in online group workshops and tutorials, online activities, and have access to on-demand support as required.

Job outcomes

- Administration Officer
- Olient Services Officer
- Customer Support Staff
- Call Centre Operator
- Call Centre Sales Staf

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Innovative 360 degree learning experience



12 Month duration. Regular intakes throughout the year



Course 100% online



BSB30120 - Certificate
III in Business





Term 1 Term 2 Term 3 Orientation Live Workshops Live Workshops Live Workshops Self-Learning Self-Learning Self-Learning Learning activities designed to simulated business

Term 4

Intensive Support Term

If participant requires extra support, workshops, catchup sessions, time to complete rescheduled workplace visit, time to complete course activities etc.





Each term, the participant enjoys an innovative 360 degree learning experience.

The term starts with an orientation and continues with online support workshops, workplace learning and on demand support if required and concludes with a face to face workplace visit by the trainer to recap the term of learning and observe the participant's progress.*

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Orientation	\odot									
Live Workshops	⊘									
Live Tutorials		⊘								
Workplace Learning		Ø	⊗	Ø	⊘	Ø	⊘	⊘	⊘	⊘
Online Learning	⊘	②	⊘	Ø	⊘	②	⊘	②	⊘	⊘
Trainer Visit										②
On demand support	⊘									

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Learn more and apply today

www.asuria.com.au/training 🕽







Information Technology

Learning outcomes

The Certificate III in Information Technology equips students with a strong understanding of both technical and operational aspects in IT, including:

- Protecting and securing your own personal online profile from cyber security threats
- Identifying, reporting and responding to online security breaches and threats
- Promoting workplace cyber security awareness and best practices
- Ontributing to cyber security threat assessments and risk management
- Protecting and securing information assets in the organisation.

Course duration and delivery

The 12 month program is delivered in shorter, more manageable terms of learning. This allows you to focus on specific sections of the program at one time. These terms also provide the perfect 'check point' over the duration of the program to monitor and support your progress. Each term, you will enjoy an innovative 360 degree learning experience. After a program orientation session, you will engage in online group workshops and tutorials, online activities, and have access to on-demand support as required.

Job outcomes

- Junior Cyber Analyst
- Junior Security Engineer
- Junior Cyber Administrator
- Junior Systems Administrator

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Innovative 360 degree learning experience



12 Month duration. Regular intakes throughout the year



100% online



ICT30120 - Certificate
III in Information
Technology





Term 1 Term 2 Term 3

Orientation

Live Workshops Live Workshops Live Workshops

Self-Learning Self-Learning Self-Learning

Learning activities designed to simulated business

Term 4

Intensive Support Term

If participant requires extra support, workshops, catchup sessions, time to complete rescheduled workplace visit, time to complete course activities etc.





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	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9	Week 10
Orientation	⊘									
Live Workshops	⊘									
Live Tutorials		⊘								
Workplace Learning		②	Ø	②	⊘	Ø	⊘	②	⊘	⊘
Online Learning	②	②	Ø	②	⊘	Ø	⊘	②	②	⊘
Trainer Visit										②
On demand support	⊘	⊘	\odot	⊘						

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Learn more and apply today

www.asuria.com.au/training igtii







Course Spotlight Disability Support



The Certificate III in Individual Support equips you with the necessary Skills and Knowledge to obtain employment in disability care.

You will learn to use a person-centred approach to assist with personal care by following individualised plans to look after people with a disability.

By promoting healthy lifestyles and social inclusion, and supporting their emotional wellbeing, you will discover how to empower and facilitate the independence of disabled people.

Course duration and delivery

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Job outcomes

- Oisability Support Worker
- Personal Care Worker
- Home and Community Worker



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Innovative 360 degree learning experience



12 Month duration. Regular intakes throughout the year



CHC33021 - Certificate III in Individual Support (Disability)





Term 1 Term 2 Term 3 Orientation Live Workshops Live Workshops Live Workshops Self-Learning Self-Learning Self-Learning Workplace Learning, Activities and Trainer Visit

Term 4

Intensive Support Term

If participant requires extra support, workshops, catchup sessions, time to complete rescheduled workplace visit, time to complete course activities etc.





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Orientation	\odot									
Live Workshops	⊘									
Live Tutorials		⊘								
Workplace Learning		⊘	⊗	Ø	⊘	Ø	⊘	⊘	⊘	⊘
Online Learning	⊘	②	⊘	②	②	②	⊘	②	⊘	⊘
Trainer Visit										②
On demand support	⊘									

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Course Spotlight

Employment Services



This qualification will provide you with the skills and knowledge to be effective operators within the employment sector. These will include:

- Building networks and relationships
- ✓ Legal, ethical, and technical background
- Up-to-date information on employment services in Australia
- Supporting employment and career development
- Mental health, stressors, and dealing with the issues of today.

Course duration and delivery

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Job outcomes

- Client Services officer
- Employment Consultant
- Case Manager
- Job Search Training Consultant
- Training and Placement Officer

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Innovative 360 degree learning experience



12 Month duration. Regular intakes throughout the year (can be fast tracked in 7 months)



Course 100% online



CHC41115 - Certificate IV in Employment Services







AUSTRALIA · EUROPE · MIDDLE EAST · ASIA

Asuria is a proud Australian-owned government outsourced services provider supporting thousands of people across Australia, Europe, Middle East and Asia.

Asuria is a people business that beats to an Enterprising Heart.

1800 773 338 | support@asuria.com.au asuria.com.au/training

Asuria - RTO Code: 21912

